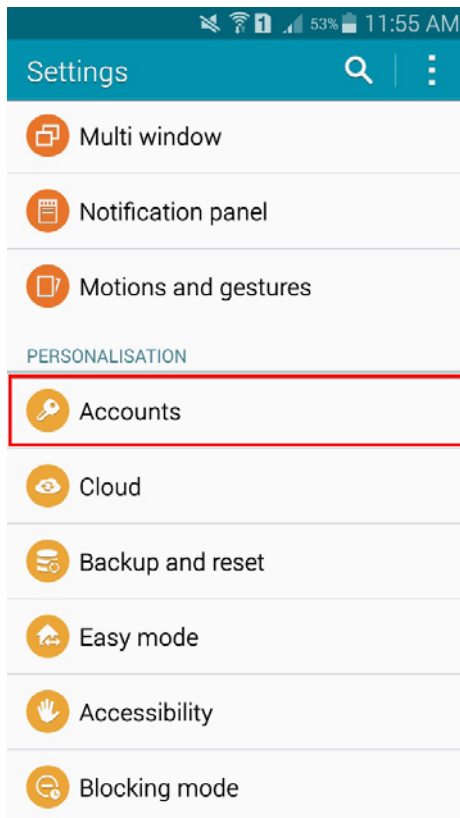


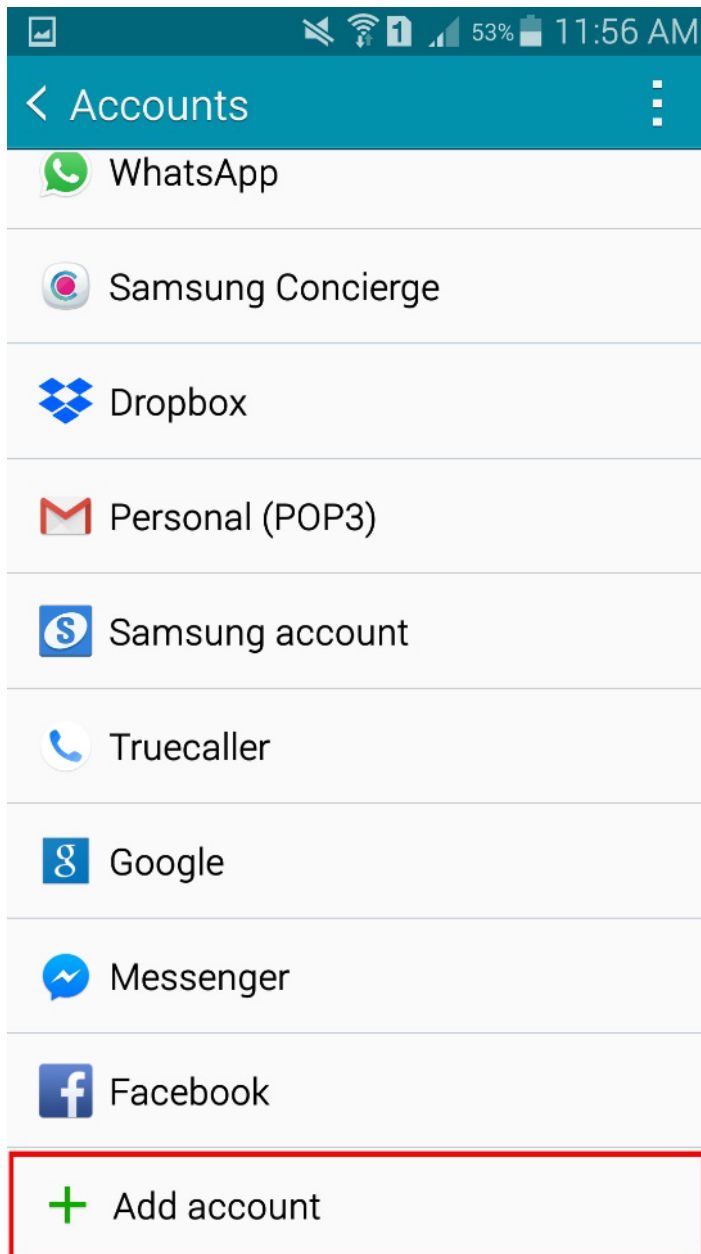
# Set Up Mailguru Mail - Android Phone/Tablet

Note that these instructions and screens may vary slightly due to manufacturer modifications to the phone. To configure your Android phone or tablet for Smarter Mail Email:

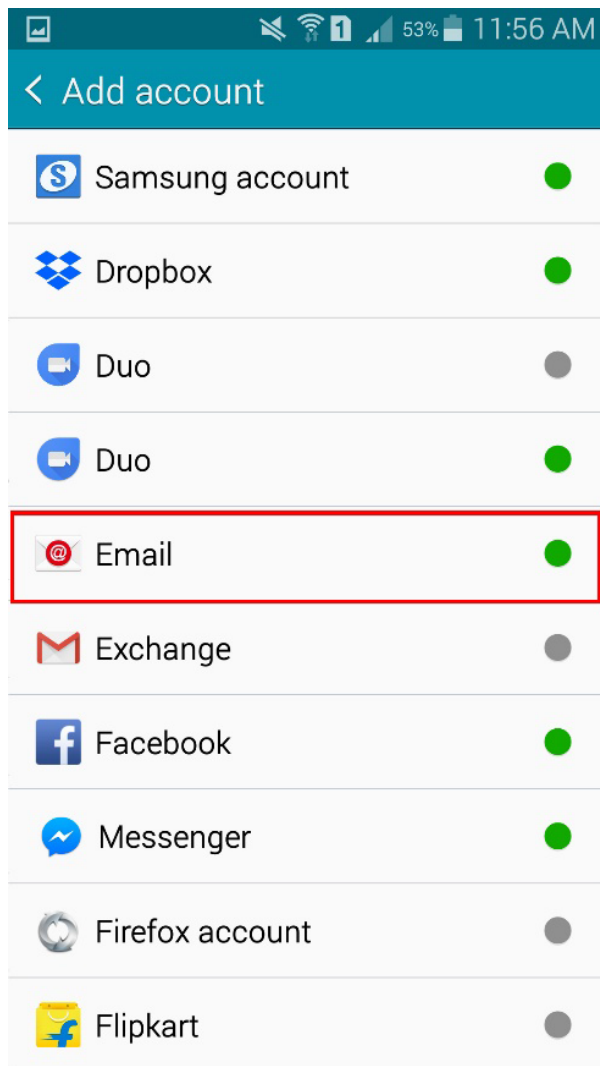
1. On your Android device, select the "Menu" button on the bottom on the phone, and then select **Settings**.



2. Select **+ Add Account, Accounts, or Accounts & Sync** (varies depending on device):



3. Select **Email** as the account type:



4. Enter your **email address** and **password**:

Set up email

Select an existing account or add a new one in a few simple steps.

Select existing account

ENTER SIGN-IN DETAILS

Email address

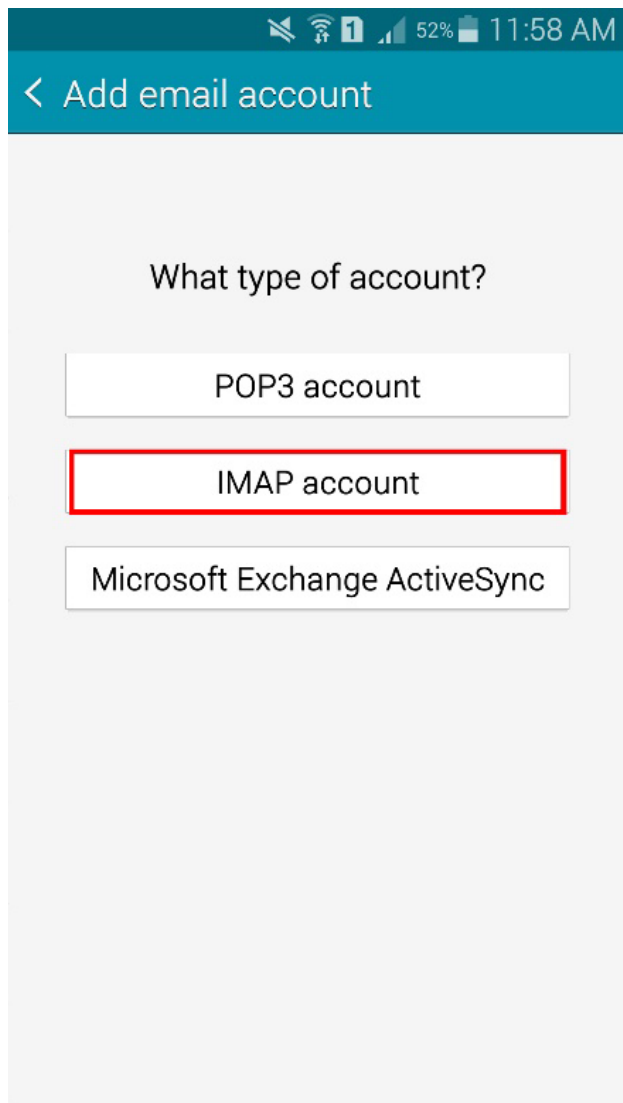
Password

☐ Show password

☐ Set as default account

Manual setup | Next >

5. Select **IMAP** as the account type:



6. Enter the following information:

Username: ***your complete email address***

Password: ***your email password*** IMAP Server: **mailguru.cloud** Port: **993**

Security: **SSL (Accept all certificates)**

Click Next when complete.

11:59 AM

< Incoming server settings

Email address

username@domain.com

Username

username@domain.com

Password

.....

☐ Show password

IMAP server

mailguru.cloud

Security type

SSL (Accept all certificates)

Port

993

IMAP path prefix

Optional

Next ➔

7. Enter the following information:

SMTP Server: **mailguru.cloud**

Port: **465**

Security Type: **SSL (Accept all certificates)**

Require Sign-In: **checked**

Username: ***your complete email address***

Password: ***your email password***

Click **Next** when complete.

SMTP server

mailguru.cloud

Security type

SSL (Accept all certificates)

Port

465

☒ Require sign-in

User name

vpsumesh@w3infotech.com

Password

.....

☐ Show password

Next >

8. **Optional:** Enter your desired check intervals. Recommended range is 15-30 minutes (note that setting more frequent checks may affect your phone's battery life). You can also choose to make this account the default sending account and set the notification option. Click **Next** when complete.

12:01 PM 51%

< Account options

Period to sync Email

2 weeks

Sync schedule

Every 15 minutes

Peak schedule

Every 15 minutes

☒ Sync Email

☐ Set as default account

☒ Notify me when email arrives

☐ Automatically download attachments when connected to a Wi-Fi network

Next ➤



9. Enter a name for your account (Example- Office Email) and Your Name (this displays when sending and replying). Select **Done** when complete.

Set up email

Your account is set up and is ready to send and receive emails.

Give this account a name (Optional)

username.domain.com

name (Displayed on outgoing messages)

Done



10. Your inbox will now synchronize your email with the mail server. This may take several minutes depending on your Internet connection speed and the amount of email in your mailbox.

11. Email setup is now **complete.**